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Statement of Faith

We believe there is One God, manifested as Father in creation, Son in redemption and Holy Ghost in salvation. This One God created all that exists. The basis of our doctrine is faith in the One God.

We believe the Bible to be inspired of God, the infallible Word of God. *“All scripture is given by inspiration of God, and is profitable for doctrine, for reproof, for correction, for instruction in righteousness” II Timothy 3:16.*

We believe the Bible is the only God-given authority which man possess; therefore, all doctrine, faith, hope, and all instruction for the church must be based upon, and harmonize with, the Bible. It is to be read and studied by all men everywhere and can only be clearly understood by those who are anointed by the Holy Spirit (I John 2:27). *“No prophecy of the scripture is of any private interpretation. For the prophecy came not in old time by the will of man: but holy men of God spake as they were moved by the Holy Ghost” II Peter 1:20, 21.*

We believe in the virgin birth of Jesus Christ and that He died for our sins and was resurrected on the third day. We believe in the imminent return of Jesus Christ for a prepared people, His church.

We believe in the Bible standard of salvation, which is repentance, baptism in water, by immersion in the Name of the Lord Jesus Christ for the remission of sins, and the baptism of the Holy Ghost (Acts 2). This experience should be followed by a life of righteous works, separation from the world, and witnessing of His saving grace through the ministry of the Holy Spirit.

Affiliation

Bethel Christian Academy is an integral and inseparable ministry of Bethel Tabernacle. Because of this affiliation, the goal of our school is to provide quality education in a Christian environment, which will allow the students to grow spiritually as well as academically. The student body is representative of variety of backgrounds, and members of various Christian denominations are accepted each year.

We are a member of The Association of Christian Teacher and Schools (ACTS), which is a part of the United Pentecostal Church International. We are also an affiliated school with Imagine Learning and Accelerated Christian Education (ACE). We subscribe to their training programs, procedures, curriculum and policies.

Accreditation

Accreditation by state governmental agency is an administrative mechanism designed to ascertain uniform education for all children in *secular* schools. It was established as governmental means of causing local public school districts to meet what the state educational agencies determine as a minimum academic and facility standard for all schools. Accreditation teams, therefore, investigate and approve or disapprove facilities and curriculum in educational institutions according to the criteria developed by secular educational administrators.

Accreditation of a private Christian School *is not* necessary for a graduate who wishes to enroll in a college or university. Registers of such institutions are interested in academic merits of individual

students, not the name of their school of graduation. Thus, they evaluate each applicant's academic aptitude through nationally standardized test. The instructional program of this school is designed and implemented to properly train students who wish to continue their education beyond high school level.

Church Attendance

We insist that each student attending BCA regularly attend church services. A letter of verification from your pastor should be on file in the school office. If a student wishing to attend BCA is not affiliated with a church, we welcome all BCA students and their families to make Bethel Tabernacle their home church. We have structured our educational program to include the hours of instruction received in the home church setting.

Financial Information

Billing is set up for ten installments, beginning in August of the current school year continuing through May. Accounts are due in full on the 1st of each month and will be considered late after the 5th. **If the account is not current by the 10th of the month, the student or students will not be allowed to attend class.** A late fee of \$25 is added immediately to accounts not current by the 5th. Should the 5th fall on Friday, holiday or weekend payment must be received before the end of the last school day before the Friday, holiday or weekend in order to avoid the late charge. Because of our budgetary requirements, payments must be received in a timely fashion. Payment on accounts should be with check, money order or credit card. There will be an additional \$35 charge on all returned checks.

A 10% discount is available when tuition is paid in full for the year at the beginning of the current school term. If a student checks out of school before the end of the period the tuition is paid, there will be a refund. **A thirty-day notice must be given prior to a student withdrawing from the school.** The amount refunded will be prorated monthly at the normal rate with all issued curriculum and outstanding testing fees deducted.

Transcripts and report cards will not be released to the parents until their accounts are in good standing, which is a *paid in full* status. Diplomas for graduating seniors will not be issued until all accounts are clear. For students enrolling at another school, the school office will provide the information necessary when contacted by the accepting school.

Book Charges

From time to time through the year, literature books are required to complete a course of study. You will be charged the cost of the book if it is returned damaged or lost.

Medical Information

If a medical emergency should arise during school hours, the school office will contact the parent first. If they cannot be reached, the family doctor will be contacted. If necessary, the student will be taken to the nearest medical facility for treatment.

No staff member will be allowed to administer any medication without a parent's written permission. This includes aspirin, Tylenol, allergy medication, etc. All medications are to be turned into the

school office, with detailed instructions for administration. The medications must be in the original medicine bottle with the student's name and doctor's instructions printed on the label.

General doctor and dental appointments should be made after school hours or on Fridays, when school is not in session. If a student misses school for a doctor, dental or orthodontic appointment, please request a note from the doctor's office so the tardy absence or early dismissal can be excused.

Admissions Policy

Bethel Christian Academy does not discriminate on the basis of race, color or national and ethnic origin in the administration of our education policies, employment admission policies, scholarship, athletic and other school-administered programs.

Bethel Christian Academy reserves the right to refuse admission to anyone who is or has been addicted to tobacco, drugs or alcohol or has a criminal record, students who are or have been married, who are pregnant or have a child, or individuals that will not adhere to the philosophy and policy offered at Bethel Christian Academy.

Admissions Procedure

1. Both parents must visit the school.
2. Both parents must read the Bethel Christian Academy Handbook.
3. Submit student application, complete and return all forms for enrollment for each child.
4. Office personnel will contact you to schedule an interview with the principal.
5. Upon acceptance, a time will be set for your child to test, if necessary.
6. All students must be up to date with immunizations.
7. Both parents and student must attend the orientation prior to school beginning.

Parent-School-Student Relationship

Premise

The God given right to educate the child belongs to parents. Therefore, parents should choose the method and place of education for their children. *“Train up a child in the way he should go: and when he is old, he will not depart from it” Proverbs 22:6.*

- Parents
1. Should thoroughly examine the program offered at Bethel Christian Academy.
 2. Should instruct the student on the program.
 3. Should exert proper parental authority upon student.
 4. Should support faculty.
 5. Should support all school functions.
 6. Should carry out decisions of the school by following through at home (i.e. homework).
 7. Should discuss all problems or questions with the appropriate authorities, at the appropriate time, to achieve understanding.
 8. Should be an example at home.

- School
1. Should respect the authority of the parent.
 2. Should uphold parental decisions if within school philosophy.
 3. Should share with parents all information regarding the student's progress.
 4. Should educate students to the fullest extent possible.
 5. Should be an example to the student.
- Student
- Should submit to the will and authority of God, to the parents and to school faculty.

Christian Leadership Training

- Devotions
- Students must participate in devotional periods following the pledges each morning.
- Chapel
- Chapel sessions are held where the student identifies his education with the ministry of the church. Local pastors, visiting evangelists, staff, and students teach the Word of God during these chapel sessions. Students become involved in chapel through their praise and worship. Students may also participate in vocal and instrumental music.

Christian Americanism

Christian Americanism places emphasis upon the greatness of America's heritage and the sacrifices of its heroes. America is a republic which guarantees liberties that educate to preserve freedom. We unashamedly teach biblical doctrines of self-discipline, respect for those in authority, obedience to law and love for the flag and country.

Pledge of Allegiance to the America Flag

I pledge allegiance to the flag
of the United States of America,
and to the Republic for which it stands,
one nation, under God, indivisible,
with liberty and justice for all.

Pledge of Allegiance to the Christian Flag

I pledge allegiance to the Christian flag
and to the Savior for whose kingdom in stands,
One Savior crucified, risen and coming again,
with life and liberty for all who believe.

Pledge of Allegiance to the Bible

I pledge allegiance to the Bible,
God's Holy Word.
I will make It a lamp unto my feet
and a light unto my path
and will hide its words in my heart,
that I might not sin against God.

Boundaries and Limitation

1. Church facilities are off limits.
2. Students should not visit other student's offices.
3. Students are not allowed in the classroom without a staff member being present.

General Comments

1. Break time – Students must stay in designated break area.
2. Lunch – Students are to remain in the cafeteria or outdoors under the supervision of an adult.
3. Supervisors cannot talk to parents on the telephone during class time. Please leave a message and they will return your call as soon as possible.

Use of the School Telephone and Cell Phones

School telephones are not to be used by students except for emergencies. Parents may call and leave a message, which will be given to your child. Students will not be called out of class to receive a telephone call except in cases of emergency.

Cell phones must be turned into the office upon arrival. If calls need to be made, the office will return the phones for the time period of the student's lunch. They can only be used during this time.

Automobiles

Students with a valid driver's license have the privilege of driving a vehicle to school. Do not abuse this privilege. The rules are as follows:

1. No speeding, squealing of tires or racing near or on the church/school property.
2. The vehicle must remain parked and locked during school hours.
3. Keys must be turned into the office upon arrival.
4. Sitting in, around or on the vehicle is strictly forbidden
5. The vehicle cannot be taken from campus during school hours without permission from a parent and the school principal. The breaking of these rules will result in disciplinary action and a conference with the parents.

Standard of Conduct

Students of this school are expected to refrain from talking about or engaging in cheating, swearing, sexual misconduct, smoking, gambling, secular music, dancing, alcoholic beverage and using or talking about narcotics or gang related matters. Students are expected to act in an orderly and respectful manner, maintaining Christian standards in courtesy, kindness, morality and honesty. Students must agree to strive toward unquestionable character in dress, conduct and attitude at and away from school.

School Attendance

A written excuse, signed by the parent or legal guardian, must be presented to the supervisor when a student returns to school after an absence. If the absence is foreseen, a note should be sent in advance. Doctor, dental, music and personal appointments should be scheduled after school hours or on Fridays. Absences other than sickness and emergencies will be excused only if arrangements are made in advance with the principal's office and the student is sufficiently advancing in his or her work. Excessive absences will hinder a student's progress. If in the opinion of the administration, the absences are unnecessary the student will be considered truant. We feel that tardiness and absenteeism are wrong for the following reasons:

1. It is poor training.
2. It starts the student's day with an embarrassing situation of entering the classroom late.
3. He or she misses the opening exercises of the day, which is spiritual exhortation.
4. It distracts those who have to wait until the late arrival is settled.

Five absences per quarter will be considered excessive. More than one *unexcused* absence per quarter will be considered excessive. If a student is absent excessively, the administration will place student on probation for the next quarter. If the absences continue, the student will be asked to withdraw from Bethel Christian Academy.

Policy Regarding Tardiness

1. A student who is not in the assembly by 8:05 a.m. will be considered late and receive a demerit.
2. A student who is tardy will not be admitted into the classroom without first obtaining a pass from the office.
3. Three *unexcused* tardies per quarter shall equal one *unexcused* absence.
4. Six *unexcused* tardies will equal two *unexcused* absences, and the student will be charged \$15 per tardy.

Policy on Closing Due to Weather Conditions

Unexpected school closing due to inclement weather conditions will be announced on radio station KTRH 740 AM. Generally, when Aldine or Spring Schools are dismissed, BCA will also be dismissed. If you have access, check our BCA Facebook page for closures.

Student Office Guidelines

1. Student offices are assigned and changed only by the supervisor.
2. Student offices must be neat and tidy.
3. Anything in the student's office must be approved by the supervisor and have the student's name on it.
4. Any staff member has the authority to search a student's backpack, gym bag, purse, etc. at random.
5. Do not lean or sit on the student office.
6. Students are not to be at another student's office without permission.
7. Progress and goal charts are to be posted in the student's office **at all times**.
8. Students should not mark on the progress and goal charts.

Dress Code

All students are to be dressed in full uniform each school day unless a note has been sent home to the parents stating otherwise. Boys' and girls' shirttails should be tucked in at all times. The uniform should be in good repair and clean. Shoes must be clean and in good condition.

Each student is responsible for adhering to regulations regarding uniform and personal appearance. Personal appearance affords unmistakable evidence of the respect every person has for himself and for others who must look at him. It is also an indication of the student's willingness to abide by school regulations. If a student is not in complete uniform, he or she will be asked to call their parents and be picked up from school.

The general dress code regulations set by Bethel Christian Academy are as follows:

Grades K-3 Girls' skirts should be to the top of their knees.

Grades 4-12 Girls' skirts should be to the bottom of their knees.

All Grades Jackets or overcoats may not be worn inside the school building. A solid white, gray or burgundy sweater may be worn with the uniform.

Haircuts deemed extreme (drawing undue attention to an individual) are unacceptable and will not be permitted. The hair should be neat and combed away from the eyes. Hair on the boys should be off the collar and ears. Boys must be clean-shaven at all times. Beards or mustaches are not permitted.

Body piercing and tattoos are not permitted. **Makeup or jewelry for girls or boys is not to be worn, except for a watch or class ring.**

Uniform Requirements

Uniforms are a required part of the educational experience for Bethel Christian Academy. The office will supply the appropriate information for uniform requirements.

Discipline

Each student is expected to conduct himself as a child of God in accordance with Christian principles of behavior at all times. We also expect behavior at all school functions, at home or away from the campus, to reflect favorably upon our school and church.

Students will be disciplined as needed, with firm Christian love. If a child cannot submit to adult authority, he or she will never submit to God's authority in his or her own life. *Students may be dismissed from Bethel Christian Academy if, in the opinion of the school administration, the student and/or parents have demonstrated an unwillingness to comply with the standards of behavior upheld by BCA.* Demerits and detentions served after school hours are normal measures taken for misbehavior.

Bethel Christian Academy recognizes that it cannot meet the educational needs of all children. We are a school offering high quality Christian training, but we are not designed to be a correctional institution for problems arising beyond those usually enrolled in the average school setting. Bethel Christian Academy is dedicated to training our students in a program of study, activity and living that is Christ-centered. Our faculty maintains standards of behavior in the classroom through kindness, love and a genuine regard for their students. *"He is in the way of life that keepeth instruction: but he that refuseth reproof errth"*
Proverbs 10:17

Detention

1. There is *no* talking in the classroom without permission. Demerits are given for disturbing and talking.
2. Demerits are given for rules broken in or out of the classroom.
3. The first two demerits received by a student are considered "grace."
4. Three demerits received result in 15 minutes detention, four demerits received result in 30 minutes detention, and five demerits received result in being sent to the principal's office.

5. When a student receives a detention, a detention slip is sent home with the student. The parent is to sign the detention slip and return it to the supervisor the following morning.

Grounds for Dismissal

Bethel Christian Academy reserves the right to dismiss or deny admission or re-admission to students for reasons the administration deems fit, such as:

1. Uncooperative attitude
2. Rebellion toward discipline
3. Chronic complaining
4. Sowing discord among students and staff
5. Chronic unexcused absences or tardiness
6. Non-conformity to standards of conduct, dress and grooming
7. Lack of parental cooperation
8. Inability to respond to individual curriculum
9. Body piercing or tattoos
10. Drug or alcohol use

Sports and Physical Education Program

Physical education is offered for boys and girls grades 6-12. Regular classes are geared to teach coordination skills and provide a fun group-team experience.

1. Specific P.E. uniforms will be required.
2. Each student is required to suit out for every P.E. class in the required uniform.
3. A written excuse from a physician is required if two or more consecutive days are missed from P.E. class.

The office will supply the appropriate information as to P.E. uniform requirements.

High school students are required to participate in two full years of physical education. If the final grade for the year is 80% or higher, one full credit will be received for a full year of physical education.

Our competitive sports program is available to all students who are interested and qualify. All sports are centered on Christian attitudes and principles. Coaches are instructed to remove from the game any student who does not show a Christ-like attitude.

Requirements for the competitive sports program are:

1. Students must adhere to the rules provided in the student handbook.
2. Students must follow the Bethel Christian Academy guidelines in the Athletic Code of Behavior.
3. Students must complete at least three PACEs every two weeks during the season in which they are participating. Any students who falls below the PACE requirements will not be allowed to continue participating in the sports program.
4. Students are required to have a physical examination and doctor's release prior to participating in the competitive sports program.